



Oregon

Theodore R. Kulongoski, Governor

Department of Administrative Services

Human Resource Services Division

155 Cottage Street NE, U30

Salem, OR 97301-3967

FAX: (503) 373-7684

TTY: (503) 378-4672

Memo

To: Agency Heads and Human Resource Managers

From: Diana L. Foster, Administrator
Human Resource Services Division

Date: October 9, 2009

Re: 2010 Holidays for Executive Service, Unclassified Unrepresented, Management Service, and
Classified Unrepresented Employees*

Holidays for 2010 will be observed on the following dates:

New Year's Day	Friday, January 1
Martin Luther King Jr.'s Day	Monday, January 18
Presidents Day	Monday, February 15
Memorial Day	Monday, May 31
Independence Day	Monday, July 5
Labor Day	Monday, September 6
Veterans Day	Thursday, November 11
Thanksgiving Day	Thursday, November 25
Christmas Day	Friday, December 24
New Year's Day	Friday, December 31

Employees shall be credited for these holidays regardless of their work schedules: regular, irregular, or flexible. If a holiday falls on an employee's regularly scheduled day off, the holiday shall be rescheduled.

Provisions governing holiday pay can be found in State HR Policy [60.010.01](#), Holidays. Questions concerning the specific application of holiday pay may be directed to one of the HR Consultants at 503-378-8344.

*This memorandum does NOT apply to represented employees. Employees in bargaining units are subject to the provisions concerning holidays and paid leave set forth in their respective collective bargaining agreements.